



SURREY
COUNTY COUNCIL



SCC Community Inclusion Grants Launch and Information Session Friday 29 November 2024

Welcome



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Today's agenda



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Time	Item	Mins
10:00	Welcome	10
10:10	Overview of the grant programme <ul style="list-style-type: none">• Purpose and outcomes• What do we mean by inclusive opportunities?• Who can apply and what will we fund?• Overview of needs of children• How do I apply and how will applications be evaluated?	35
10:45	Comfort Break	10
10:55	Q&A	30
11:25	Thank you and close	5

How we will run the session

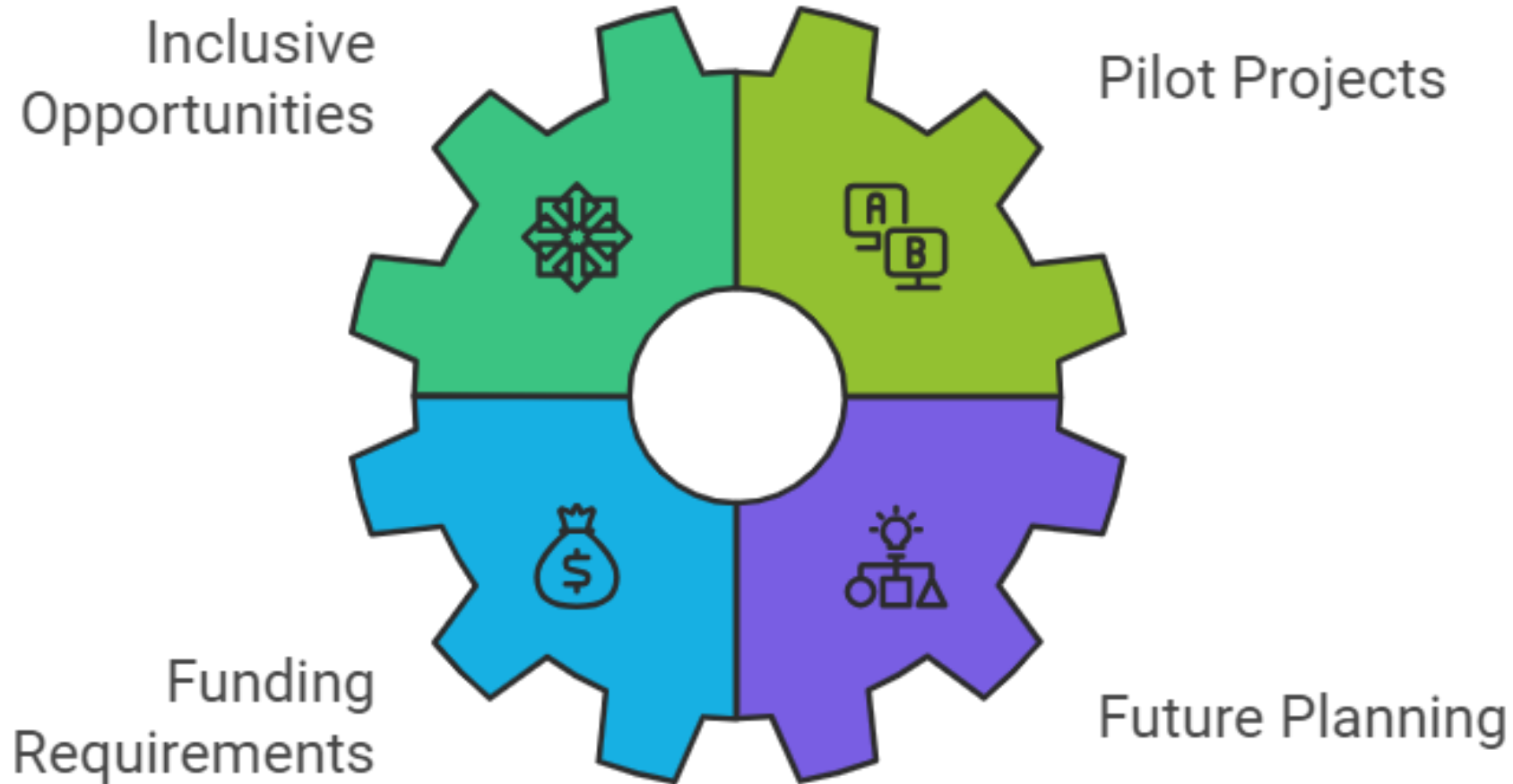
- **Please note** - the session will be recorded and it will be made available online afterwards
- Please use Q&A option to ask questions as we go through the presentation,
- We will review and take further questions following the main presentation
- If we are unable to get through all the questions in the session or are unable to answer today, we will issue responses following the session on the project web page
- There will be comfort break part way through the session

Overview of the Community Inclusion Grants programme



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Purpose of the grant fund



What outcomes are we aiming to support for children and families?



Children and young people develop independence skills and self-confidence

Children and young people have enjoyable experiences

Parents and carers have breaks from caring to engage in education, training or leisure activity

Parents and carers have breaks from caring to meet the needs of their other children and carry out day-to-day tasks

Feedback from parent carers

New opportunities and Inclusion



What do we mean by inclusive opportunities?

All children participate
and play together

Focus on abilities
and not disabilities

Accessible – suitable times,
locations and settings



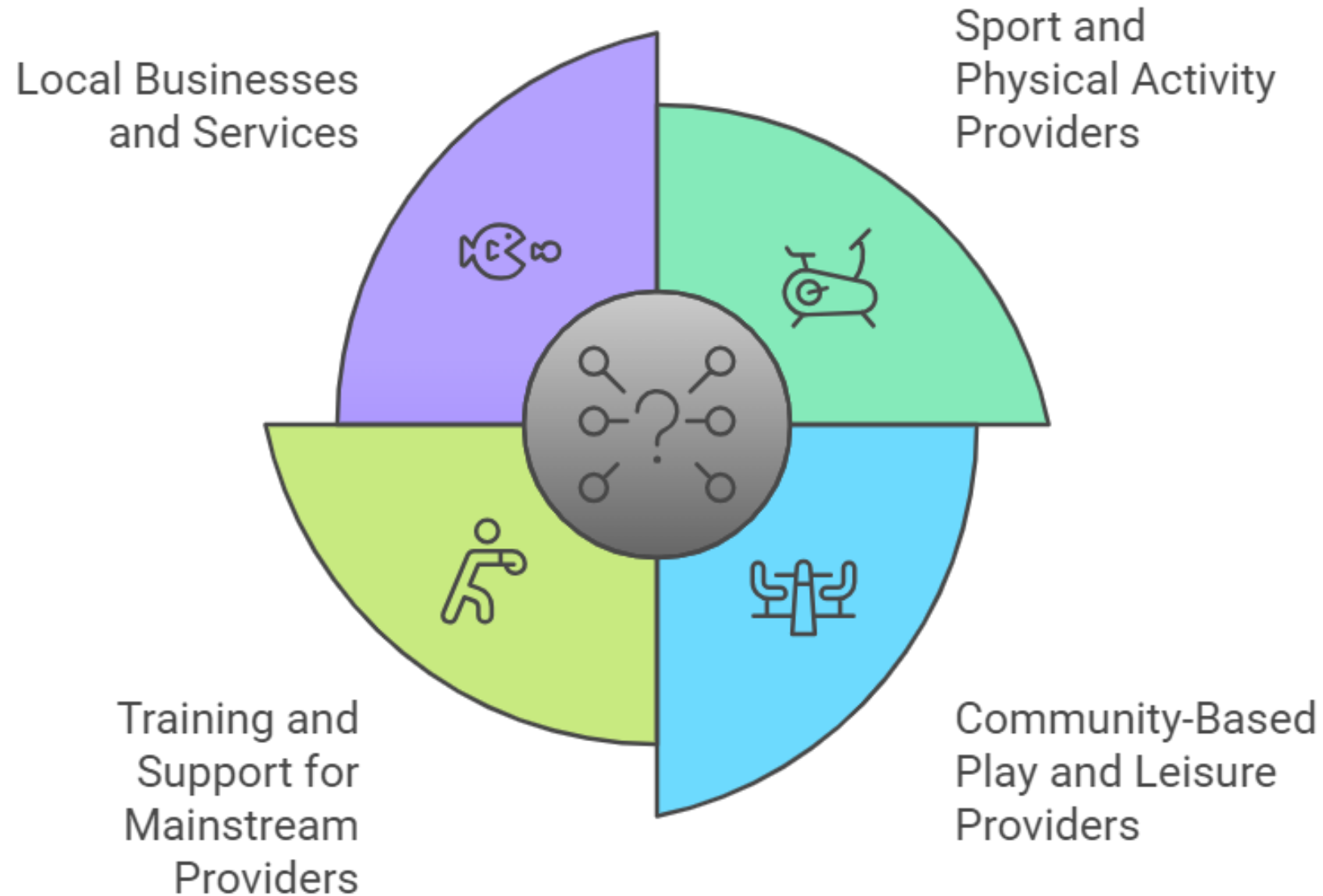
Support is provided to
staff and children to
facilitate participation

Enabled by good
communication and strong
relationships with families

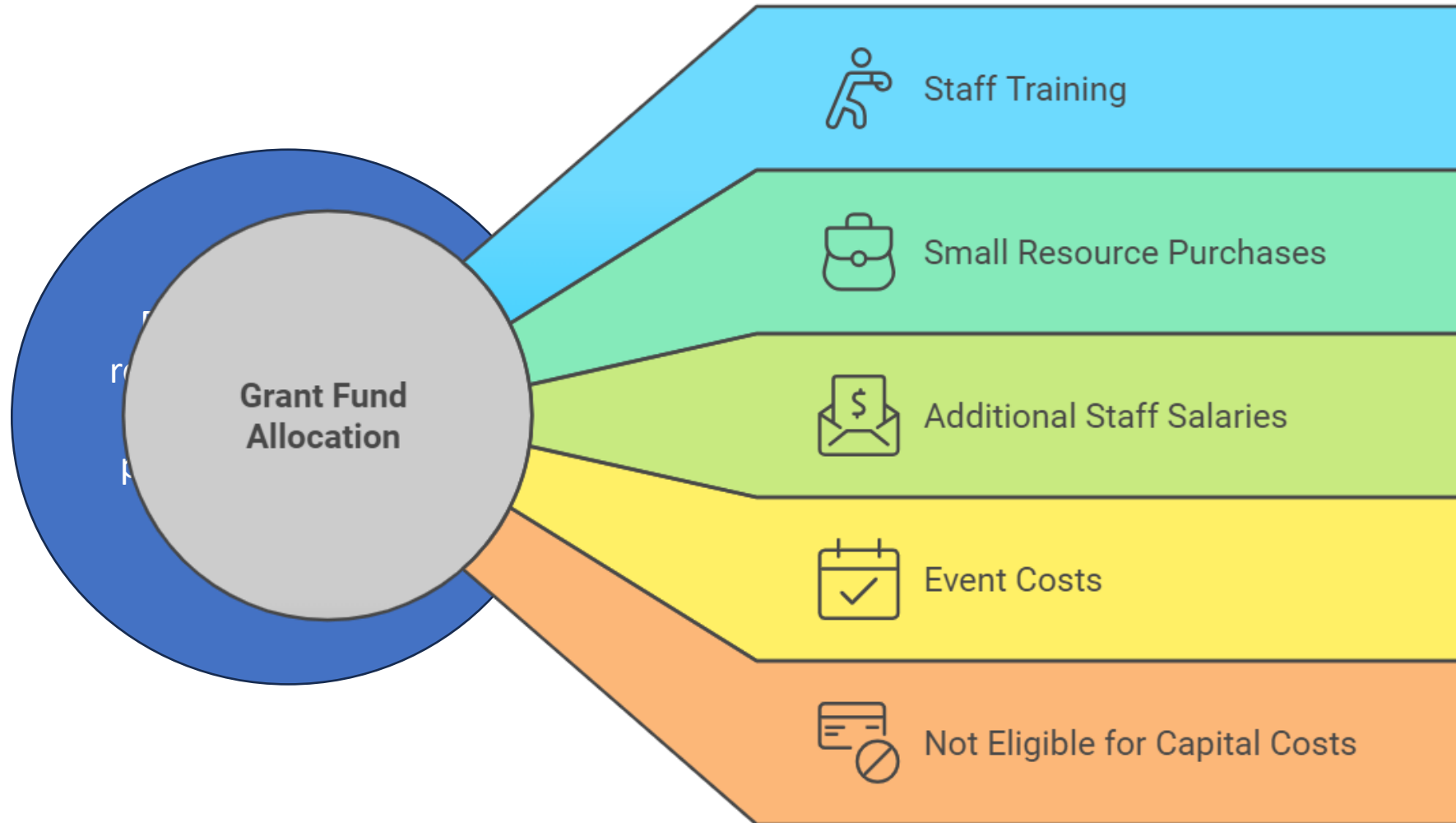
Staff and children
expand their skills

Flexible and
responsive to
changing needs
and behaviours

Who can apply?



What will we consider funding?



This is not an exhaustive list - if in doubt about eligible costs please contact shortbreaks.info@surreycc.gov.uk.

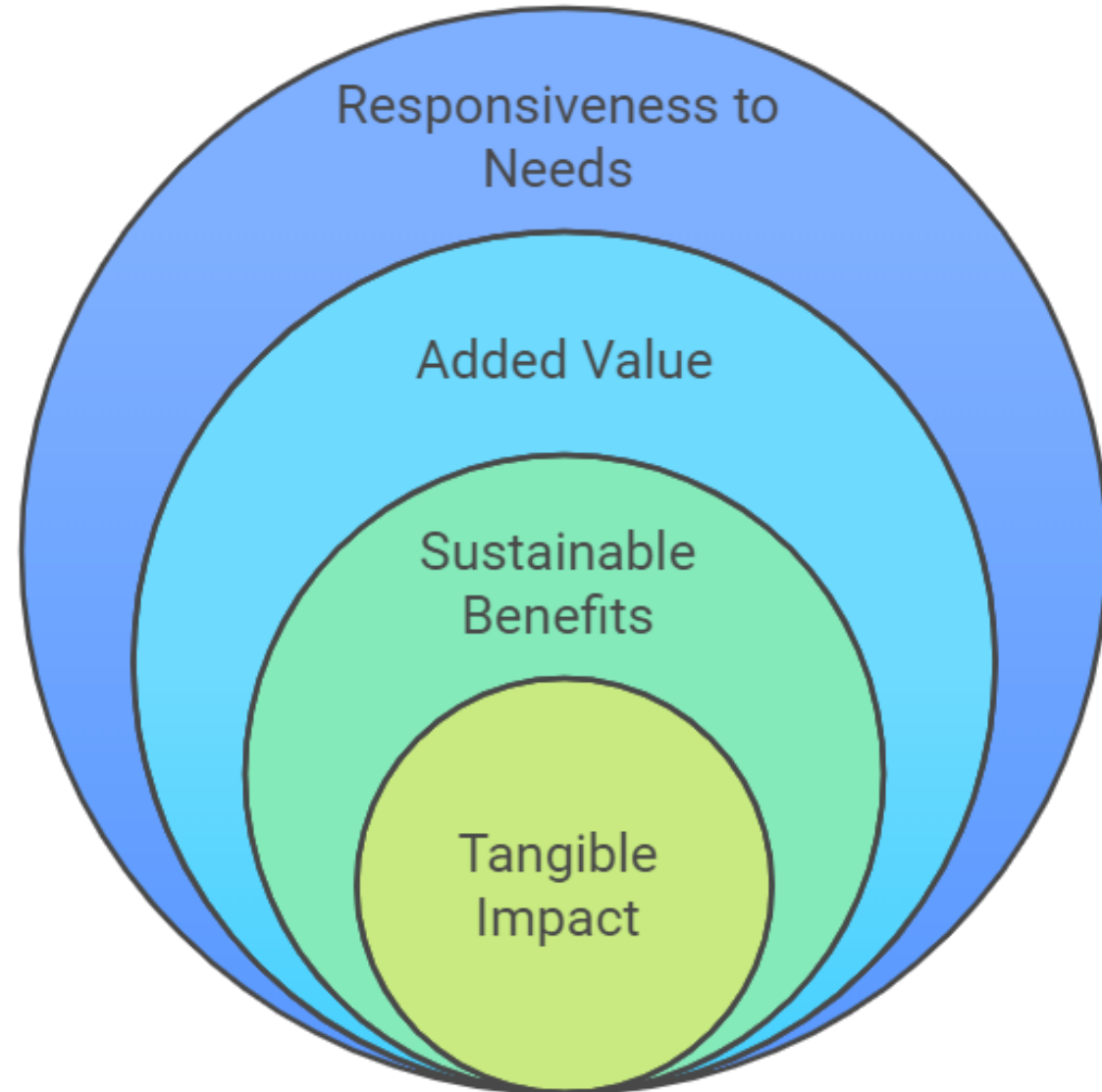
What will we not fund?

- Capital costs (as above)
- Offset increased costs of or replace funding for services already covered or required by an existing SCC contract
- Expenditure incurred after 31 March 2025
- We will not award grant funding that brings your total to above £315k between 1 April 2022 and 31 March 2025
 - **Key clarification** - this must include all grants of public money, not just from Surrey County Council (but SCC contracts are not in scope)
 - **Please also note** – before we will sign any grant agreements, we will require you to sign a declaration that confirms you have not received more than £315k of grant funding – this will be in addition to the confirmation given in your bid submission.

What will we prioritise in funding decisions?



- Supporting children on waiting lists for short breaks services
- Drawing on other funding or resources to enhance SCC funding
- Generating benefits that run beyond March 2025
- Achieving impact on inclusion before 31 March 2025



Who are our target group for this funding?

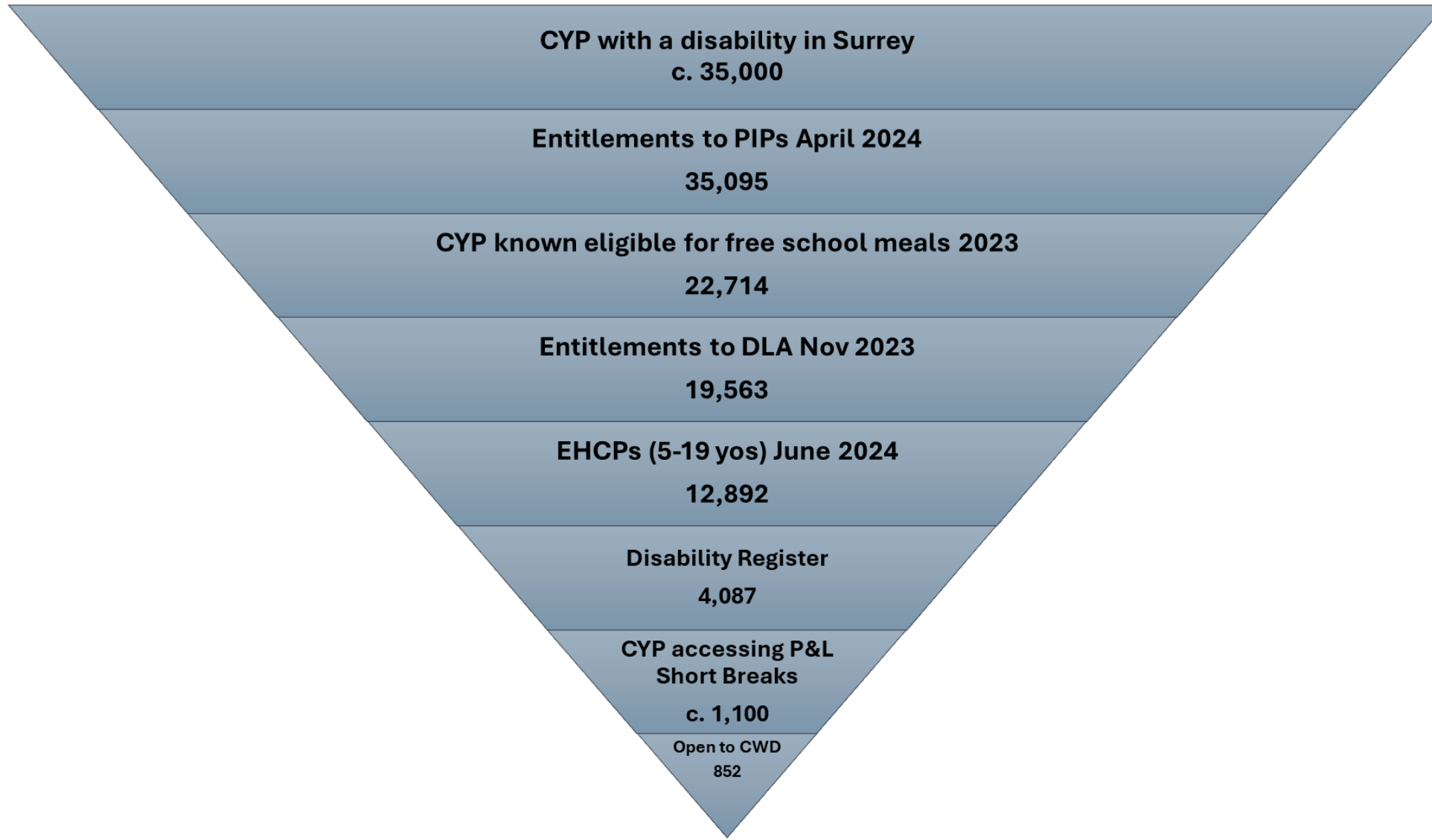
Overall cohort	Children with additional needs and disabilities, aged 0-17
Priority group	Children on the waiting list for current short breaks offer
Geographic priorities	Guildford, Waverley, Epsom and Ewell, Woking
Priority by age	6–11-year-olds
Types of need	Autism and learning disabilities

Overview of the needs of children with disabilities in Surrey

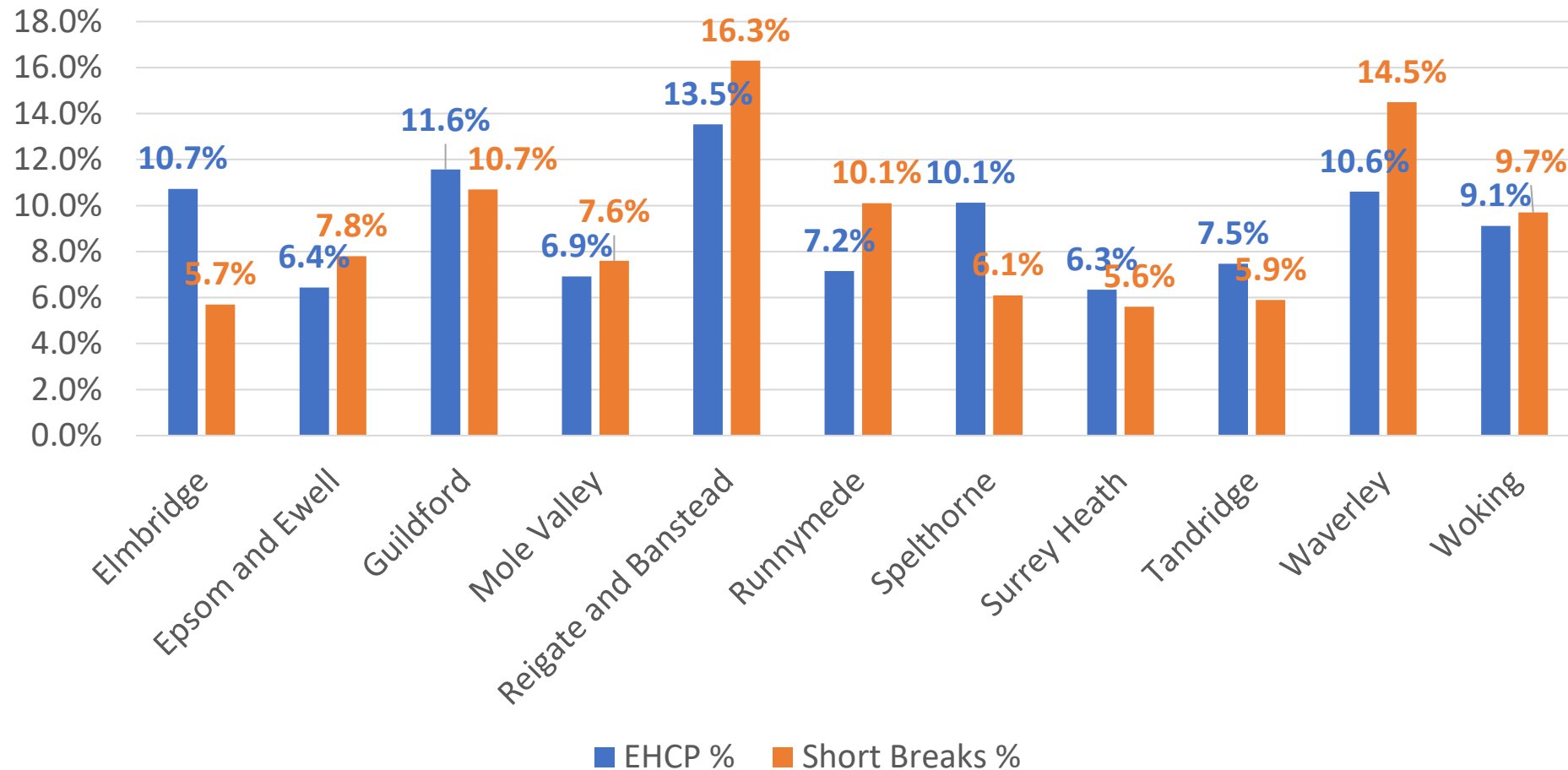


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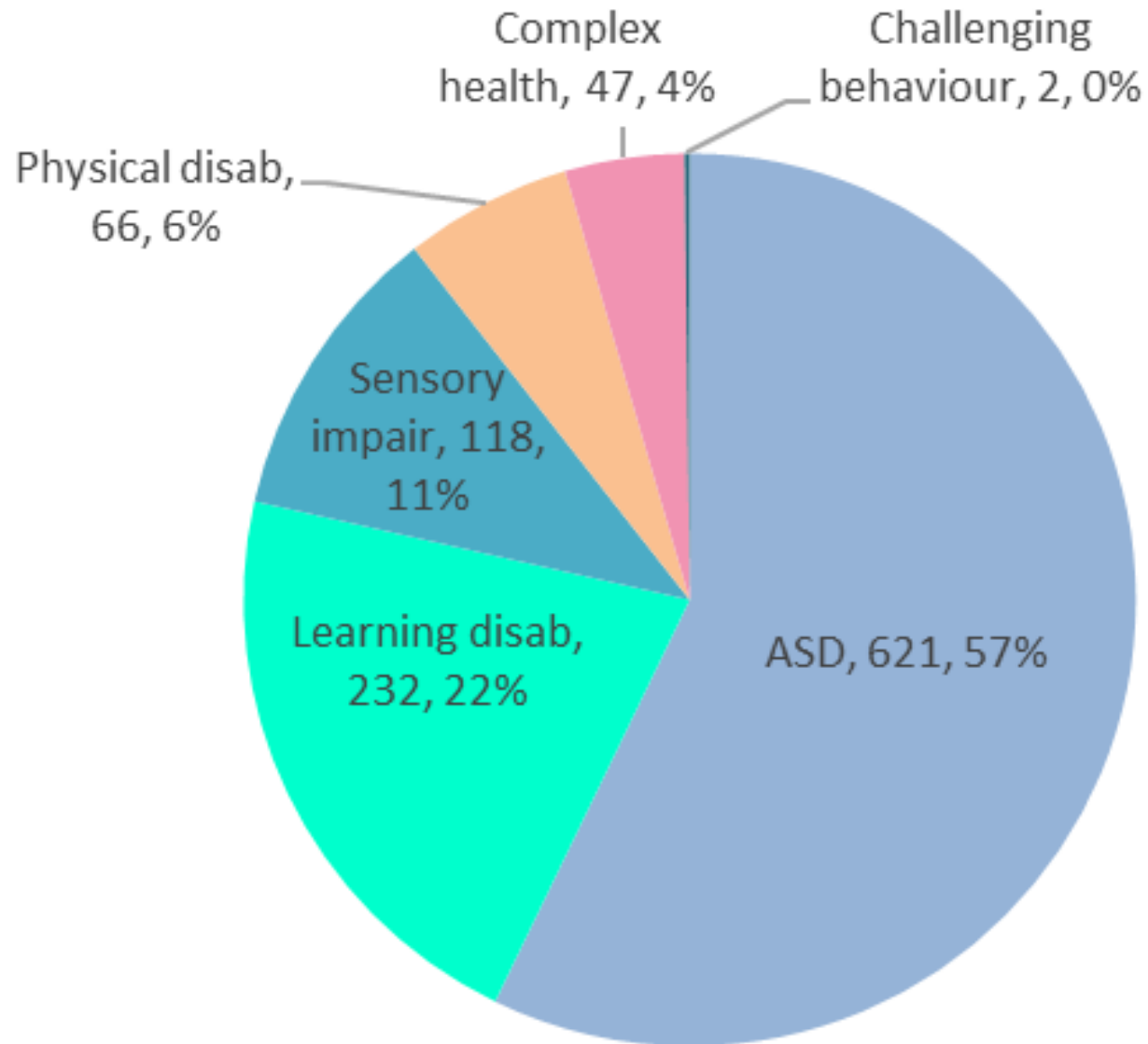
Categories of children with disabilities by entitlement or provision



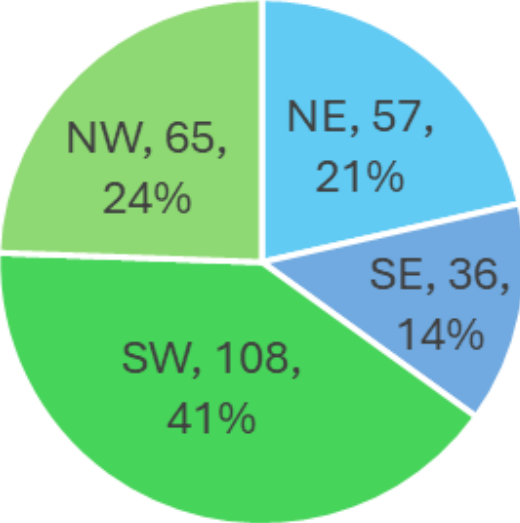
Proportion of children with EHCPs compared to children accessing Short Breaks by where they live



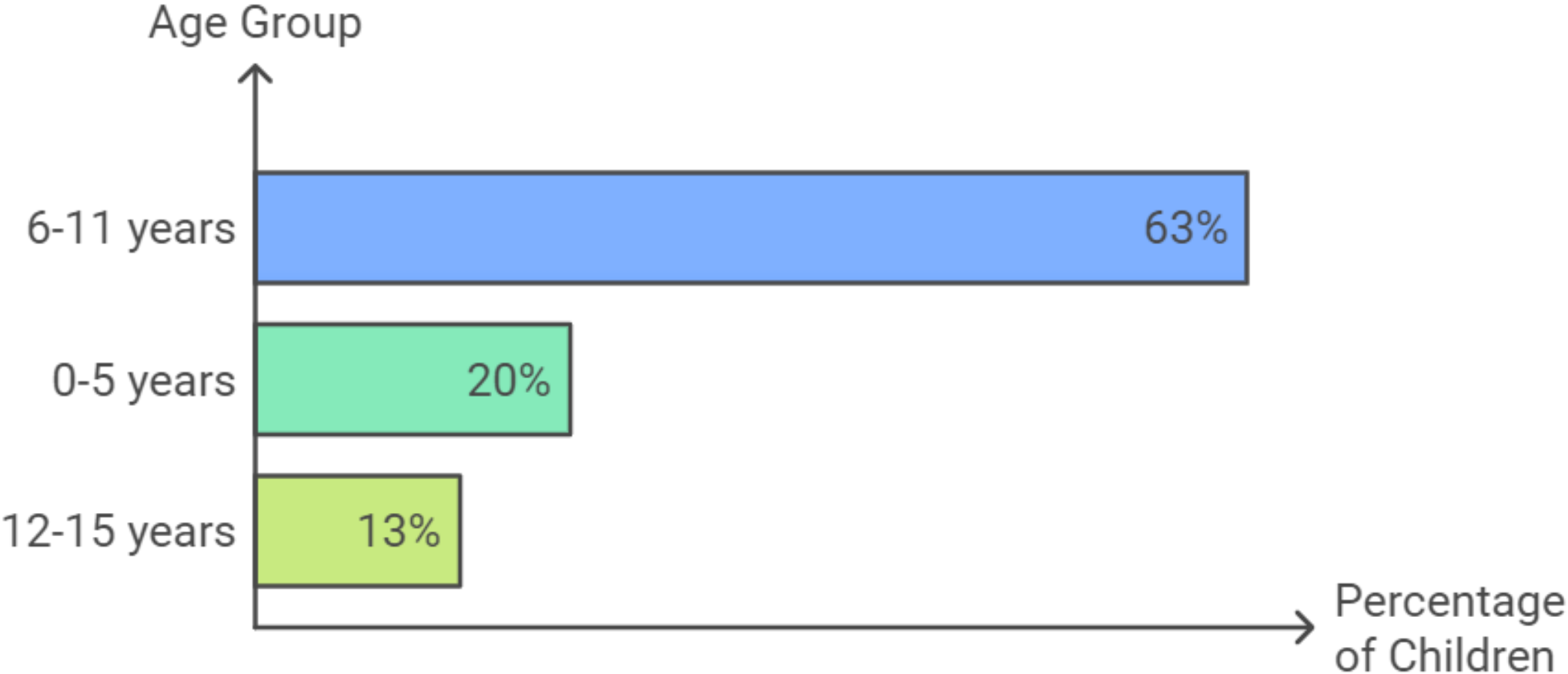
Children accessing short breaks in Surrey by need



Children currently identified on waiting lists for short breaks



Children currently identified on waiting lists for short breaks



Age Distribution of Children on Short Breaks Services Waiting List

The application and evaluation process



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Overview of the application process

Grant process
launches – 25
November

Deadline for
window 1 – 11
December

Window 1 awards
confirmed - 20
December

Deadline for
window 2 – 8
January

Window 2 awards
confirmed – 17
January

Deadline for
window 3 – 22
January

Window 3 awards
confirmed – 31
January

What do you need to submit?

- Main application through online Microsoft Form
 - Includes organisational background
 - Pass/fail questions – please review carefully
 - Four main “quality questions”
- 6 Supporting documents by email to shortbreaks.info@surreycc.gov.uk
- **Please note** – we will need both parts of your submission before the deadlines for applications to be considered

How will grants be evaluated?

Grant awards will be made to applicants whose proposals best demonstrate they will:

- enable the stated purpose and aims of this grant fund;
- have the greatest impact relative to the level of funding requested; and
- can be delivered by 31 March 2025, whilst also supporting lasting impact.

We will assess this through the bid evaluation process which will involve:

- Meeting a set of core requirements – pass/fails questions
- Four main quality questions – scored 0-4 and weighted to reflect importance

In doing this all evaluators will keep in mind:

- The level of funding requested and delivery proposed by the applicant
- Whether the application has evidenced tangible impact in delivering inclusive services by 31 March 2025
- Whether benefits delivered will have a sustainable impact beyond 31 March 2025
- Whether the applicant will supplement SCC funding from other sources.

How will final awards be determined?

Before confirming final awards, we reserve the right to ensure:

- We secure a good range of different options across the county, in response to the spread of need and existing known pressures on current services; and
- Sufficient funding is directed towards proposals that are specifically targeting children on the waiting lists for short breaks services, which is a key focus of this grants process

In addition, we may make partial grant awards, where (for example) there are a range of similar grant applications or certain aspects of a bid are judged to better meet the requirements of the grant fund than others.

Next steps following award decisions

- Successful applicants will be notified in line with the published timeline – we will confirm if this changes – for Window 1 this means **20 December**
- Successful applicants will be:
 - sent an award letter;
 - sent a form to sign and return confirming the grant award does not take them over the £315k grant threshold; and
 - asked for contact details of your dedicated safeguarding lead (or equivalent)
- On receipt of your completed response we will then issue your grant agreement for signing
- Depending on the size and nature of your grant and overall numbers, we may request a meeting with you to ensure delivery begins smoothly
- We aim to provide a short summary of feedback to all applicants but the timing of this will depend on number of applications received.

Top tips for submitting an application

- Read the guidance carefully – ensure you understand what we are asking for
- Take note of the priorities we have highlighted in the guidance
- Focus on answering the questions that have been asked in the quality sections
- Ensure you get your details right – are you covering all the core requirements that have been asked of applicants?
- Submit early, if at all possible, to avoid last minute issues
- Draw on good practice resources and expertise linked to inclusion to inform your application

Any questions?



Thank you

Email contact:

shortbreaks.info@surreycc.gov.uk

For further information:

[Community Inclusion Grants Fund: Information for bidders - Surrey County Council](#)