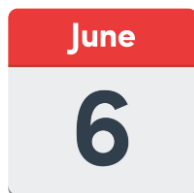




Learning Disability Partnership Board in Surrey

Minutes of our June 2024 Meeting.

Chaired by Anna Waterman and Debbie Taylor.



Held on Thursday 6 June 2024 using Teams and in person at Woodhatch Place in Reigate.

At our June 2024 meeting we talked about:



Carers.

Jo Neville-Rye updated us.



Local Valuing People Groups.

Amanda Aldridge updated us.



Safeguarding and Quality Assurance.

Kim Raif and Julian Temblett-Wood updated us.



Short Breaks.

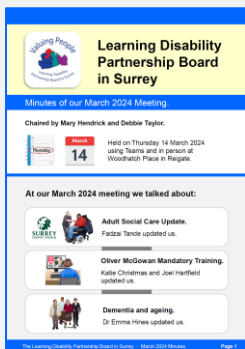
Mary Hendrick updated us.



Local Updates.

Members updated us.

Our March 2024 minutes were agreed.



The minutes are available on our website.

www.surreypb.org.uk



Actions from our March 2024 minutes.



Community Connect

Mary Hendrick has sent Reza information about the Community Connect transport services.



Up-to-date news about events and services can be seen in the [latest news section of our website.](#)



If you have any news or events to tell us about please email ldcommunications@surreycc.gov.uk and we will send it out in our weekly news email.

Carers Update.



Jo Neville-Rye updated us.

Jo updated us about the co-production of the new Carer Breaks Offer.

Key findings from our co-design.

A company called Luminous lead the co-design. 550 carers completed a survey, and we held 13 focus group events.

Key findings:

- Carers did not always understand our preventative offer of 35 hours of free short breaks.
- The current offer of 35 hours short breaks was not seen as enough.



**35
hours**

If a carer needs more than 35 hours of short breaks they would need to have a carers assessment from Surrey County Council.



To find out more about how to get a Carers Assessment go to the Surrey County Council website:

[Carers Assessment](#)



Key findings from our co-design.

- A range of respite options needed to meet the needs of carers of people with dementia, learning disabilities, mental health, parents of children and young adults and autistic people.



- Greater flexibility of offer needed (breaks at weekends, evenings and different times of the day).



- Carers felt the Care Act assessment needed to be earlier in the process (to identify ongoing need sooner). Rather than offer 35 hours and then offer an assessment some people would need an assessment at the start of the process.



Carers criteria for the new breaks offer.

- Early information and good communication.
- A clear idea of the process from start to finish and different options for people with different needs. A menu of different options.



Carers criteria for the new breaks offer.

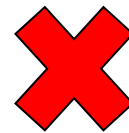
- Helping people to identify themselves as a carer- some people do not realise that they are a carer.



- Clear information about what happens after a person has used the carers breaks offer.



- The process should not cause carers more stress.



Surrey County Council are reviewing the feedback from carers and will agree a new carer breaks offer.

Carer Innovation Fund.

The fund started in April 2022 and offers one-off Better Care Fund (BCF) grants.



These grants are to start or grow innovative projects to support unpaid carers improve their health and wellbeing.



In 2 years £416,229 from the Carers Innovation Fund has invested in new projects which benefit 3000 carers.

Some pilot projects have been very successful and have been given ongoing funding from commissioners.

Projects have included support for carers to fill in forms and claim the benefits they are entitled to.



Adults Wellbeing and Health Partnerships Transformation – Internal Programmes.

We are working on three topics:

- **Customer journey** – including the right information, developing carers assessments using video sometimes, and tackling waiting times.
- **Market shaping and Commissioning** – making sure we have the right support and services.
- **Thriving communities and Prevention** – making sure people get early support.



Partnership Board members questions and comments about the carers presentation.

Information for carers.



Partnership Board members talked about how to make sure carers can find the information they need.

- Information on carers services needs to be clear and easy to find on the Surrey County Council website. Steven Denman commented that as a carer he found information hard to find and offered to liaise with the Surrey County Council website team. This was agreed as an action.

ACTION



Carers Innovation Fund.



Partnership Board members asked whether the Carers Innovation Fund was still open and whether bids could be made to it.

- Jo Neville-Rye explained that another round of the Carers Innovation Fund bidding was about to open in July 2024.
- She also explained that this July 2024 round was not focused on specific client groups, but there would be a further round opening in September 2024 which would be targeted to specific client groups.
- Information about the Carers Innovation Fund and how to bid will be shared with Partnership Board members.

ACTION



Local Valuing People Groups



Amanda Aldridge updated us.

The four Local Valuing People Groups have been meeting in person.

North West Surrey Valuing People Group.

The group meets at the Maybury Centre in Woking and on Teams. The Co-chairs are Helen Hunt and Carinder Malhi.



At our 5 February 2024 meeting we talked about

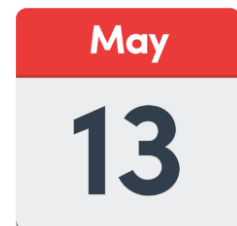
- Social Activities in the North-West.
- Linkable.
- Surrey Choices.



22 people attended including 10 people with a learning disability.

At our 13 May 2024 meeting we talked about:

- Gig Buddies.
- Medication reviews.
- New Hospital Program.



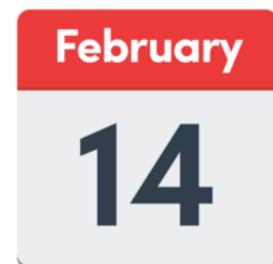
9 people attended including 1 person with a learning disability.

The group meets at Woodhatch Place in Reigate and on Teams. The Co-chairs are Sarah Ford and Leanne Yeo.



At our 14 February 2024 meeting we talked about:

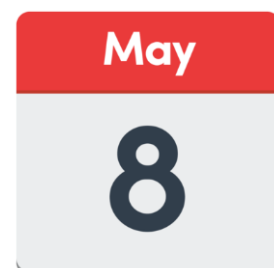
- Wellbeing in the East.
- Active Buddies – Surrey Coalition.
- Inclusive Sport – YMCA East Surrey.
- GLL – Donyngs Leisure Centre.
- Include.org – Wellbeing Project.



17 people attended including 5 people with a learning disability.

At our 8 May 2024 meeting we talked about:

- Proactive Community - Ready Steady Cook.
- Medication reviews.
- Report from TOVER visit.



20 people attended including 11 people with a learning disability.



TOVER is an interactive games app using a projector. It is in some of Surrey's libraries.

[TOVER](#)



Mid Surrey Valuing People Group.

The group meets at the Point in Dorking and on Teams. The Co-chairs are Sally Dubery and Jo Broadhurst-Jones.



At our 20 March 2024 meeting we talked about:

- Annual Health Checks – Learning Disability Liaison Nurses.
- Annual Health Checks for Young People – Public Health.



20 people attended including 8 people with a learning disability.

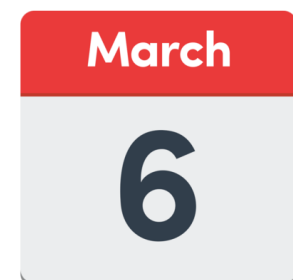
South West Surrey Valuing People Group.

The group meets at Whitmore Vale Housing Association in Hindhead and on Teams. The chair is Tom Moore.



At our 6 March 2024 meeting we talked about:

- Volunteering.
- Surrey Choices – Supported Volunteering.
- Volunteering at Whitmore Vale.
- Surrey Coalition - Active Buddies.



24 people attended including 9 people with a learning disability.

Partnership Board members questions and comments about the Valuing People's Group presentation.

Transport.



Jerry Ratcliffe said that if people with a learning disability are having problems getting to the groups, then please contact Surrey Choices who may be able to help.

Events and groups information.



Partnership Board members talked about making sure people are aware of the events and groups that are happening across Surrey.

- Anna Waterman talked about the work that is being led by the Information and Engagement Team to link up initiatives such as the Valuing People groups, dementia friendly communities and autism friendly communities, linked up with the work they doing around welcoming and friendly communities.
- Mary Hendrick said she would organize a provider forum to share what's going on. Mary also agreed to signpost Susan Seery to the Joint Strategic Needs Analysis report which has figures around the numbers of people with a learning disability and/or autism.

ACTION



ACTION



Safeguarding and Quality Assurance.



Kim Raif and Julian Temblett-Wood updated us.

Kim Raif has joined The Surrey County Council learning Disability and Autism Team as a Safeguarding Advisor.

The Learning Disability and Autism Team.

The Learning Disability and Autism Team are split into 3 teams.

- These teams are East, West and the SIRT (Supporting Independence and Reviewing Team) team.
- The teams cover very large parts of Surrey.



Aaron Ketley-James covers the team in East Surrey and Kim Raif covers the team in West Surrey.

Common Safeguarding Themes.



Medication Errors.

Some care homes report all their medication Safeguarding's at the end of month. So we do get a batch of medication errors in one go.

Common Safeguarding Themes.



Accidental Safeguarding Reports.

Sometimes people report something as safeguarding when it is not, this is usually by accident.



Domestic Abuse.

We have noticed the Police are reporting more Domestic Abuse to the team.



There are a series of Easy Read booklets to keep people safe from abuse, including a booklet on Domestic Abuse.

[Surrey Safeguarding Adults Board Leaflets](#)



People living together.

In some care homes not all the people always get on and sometimes hit each other.

Care Services who need extra support.

Some care services need extra support using 'provider support process'.

This is when Surrey have extra meetings with the service to help them learn more about safeguarding and help prevent abuse and/or neglect happening.

We currently have 6 services in this process.

This is a big piece of work for all agencies supporting the services.



Other updates.



Transition team.

The Transition Team will have a new Safeguarding Advisor called Kimberley Gerrard soon.



Quality Assurance

Quality Assurance now have 2 workers who work within the learning disability and autism service.

They visit services and share good practice to make sure that the support we offer in Surrey is the best quality. They are keen to work with people who use services to be Quality Checkers.

Partnership Board members questions and comments about the Safeguarding and Quality Assurance presentation.

How emergency services support people with a learning disability.



Anna Waterman suggested this should be a topic for a future Partnership Board meeting.

ACTION



Topics covered could include:

- How to ask for emergency help if you need it at home.
- How The Police respond if you contact them and have a Pegasus Card.
- Tips on how people with a learning disability can stay safe when out and about.

Quality Checkers.



Mary Hendrick will find out more about Quality Checkers in Surrey and look into having training for people with a learning disability to become Quality Checkers.

ACTION



Short Breaks.



Mary Hendrick updated us.

‘Short Breaks’ can be any support that enables a person to take a break from the responsibilities of caring.

Short Breaks.

Short breaks can be anything from a few hours to longer periods of time.

- Short Breaks may be planned in advance or be needed at short notice.
- There are a range of different types of services which can provide this.
- A short break should be responsive to people using the services, the circumstances of parent/family carers and should be reliable.
- Eligibility for short breaks in Surrey is determined by Care Act (2014) compliant carers assessment.



Surrey County Council Cabinet Paper March 2023.



The Surrey County Council Cabinet agreed with our plans for short breaks in Surrey.

Our plan means that we will more than double short break services in Surrey.

Our aim is to promote Carers wellbeing and give them a break, and to enable people to remain in their family homes and connected to their local community by developing a range of opportunities.



We are building two brand new short break services in Surrey. One will be in Woking, the other in Banstead.

They will be very modern and have rooms with hoists, shared kitchens and living rooms, sensory rooms, and outside areas which include a trampoline. By January 2025 we plan to start building work at Banstead and for the building work to be completed at Woking.





You can watch a video on YouTube about the new Short Break service in Woking.

[Click to view the video](#)



Our proposal is to re-model our short breaks offer to work with providers to ensure we have a more diverse short breaks offer, giving people more choice.

Our workplan.



Continuing working with our current providers to ensure meeting needs of individuals.

Surrey Choices Flexi-breaks offer will continue.

Community Opportunity Everyday Living will include a mini competition that looks at outreach short breaks.



Will develop information on types of offer, available and how access short breaks for carers.

Work with property to ensure new builds developed on time.

Partnership Board members questions and comments about the Short Breaks presentation.

Information about Short Breaks.



Partnership Board members discussed the range of possible short breaks people would be able to choose from, which include:

- Activities and shopping
- Support in your own home
- Support to help you go to work
- Supporting people's wellbeing

Mary Hendrick will create an Easy Read guide to Short Breaks for people with a learning disability in Surrey and go to carers groups to explain more about our Short Breaks plan.

ACTION



A family carer commented that they had had no respite for 6 years, and no social worker since their daughter left college.

Paying for care.



A family carer told us how their bill for Short Breaks went up from £100 a month to more than £200.

Mary Hendrick said that it was important that carers were charged the correct amount for the breaks they use, and that carers should ask the Income and Assessment Board to review any charges they don't feel are accurate.

ACTION



Mary Hendrick agreed to make sure carers have up-to-date information about the Surrey County Council Charging Policy.

Local updates.



Members updated us.

Our next Partnership Board Meeting.



Our meeting will be in person, and people will be able to join online as well. Our next meeting will be on:

Thursday 12 September 2024 10am to 12.30pm

Learning Disability Week 2024 Monday 17 to Sunday 23 June 2024.

This year's theme is "Do you see me?" which is all about being seen, heard and valued.



There are many events happening in Surrey including:

- A display at Woodhatch Place to raise awareness with staff.
- Picnic in the Park in Chertsey by the local community team.
- Shout about Sex in Epsom at NEScott.
- A Surrey People Group event on 21st June about Managing My Money.

Summary of actions from our June 2024 meeting.



Surrey County Council Website.

Steven Denman will be put in touch with the Surrey County Council website team, to help to make information easier for carers to find.



Carers Innovation Fund.

Information about the Carers Innovation Fund and how to bid will be shared with Partnership Board members.



Valuing People Groups.

Invite the Surrey County Council Communications Team to a Partnership Board meeting to link up initiatives such as the Valuing People groups, dementia friendly communities and autism friendly communities,



Joint Strategic Needs Analysis.

Mary Hendrick agreed to signpost Susan Seery to the Joint Strategic Needs Analysis report.



Sharing information about events.

Mary Hendrick said she would organise a provider forum to share what's going on.



Emergency Services.

Anna Waterman suggested that we invite emergency services to give a presentation at a future Partnership Board meeting.



Quality Checkers.

Mary Hendrick will find out more about Quality Checkers in Surrey and look into having training for people with a learning disability to become Quality Checkers.



Short Breaks.

Mary Hendrick will create an Easy Read guide to Short Breaks for people with a learning disability in Surrey and go to carers groups to explain more about our Short Breaks plan.



Paying for Short Breaks.

Mary Hendrick agreed to make sure carers have up-to-date information about the Surrey County Council Charging Policy.



Autism Partnership Board.

We will invite Jo Neville-Rye to speak about carers at the Autism Partnership Board

.



Easy Read Information in libraries.

We will investigate providing paper copies of easy read documents in libraries.

Members who came to our June 2024 meeting.

Co – Chairs

- Anna Waterman –Commissioning Manager Disabilities
 - Debbie Taylor
-

Local Valuing People Group Chairs

- Tom Moore – Surrey County Council– South West Surrey
 - Sally Dubery – Central Surrey Voluntary Action – Mid Surrey
-

People with a learning disability

- Dexter James – Surrey Choices
 - Carinder Malhi - Valuing People Group co-chair
 - Leanne Yeo – Valuing People Group co-chair
-

Family Carer Representatives

- Susan Seery
 - Steve Denman
-

Voluntary Organisation Representatives

- Jade Vallance – Active Prospects
- Jerry Ratcliff / Jackie Doe – Surrey Choices
- Anna Freshwater – Shooting Stars Hospice

Members who came to our June 2024 meeting.

Surrey County Council representatives

- Amanda Aldridge – Engagement and Partnership Officer
 - Narmadha Kothandapani - Senior Business Support Assistant
 - Mary Hendrick – Commissioning Manager
 - Alison Caraccio – Surrey Adult Learning
 - Paul Baker – Senior Manager Transition Team
-

Health representatives

- Jane Owens – Surrey Healthwatch
 - Katie Stribblehill – Primary Care Liaison Team Manager
-

Observers and Presenters

- Mike Leat
- Jo Neville-Rye
- Kim Raif
- Gemma Marzena
- Julian Temblett-Wood
- Anna Freshwater