

Parking scheme request template

Please use this template to gather names of people who support the idea of a new parking management scheme.

When you have completed the template please:

- send it to Parking Team, Hazel House, Merrow Lane, Guildford, GU4 7BQ, or
- please see alternative contact details at: <https://www.surreycc.gov.uk/council-and-democracy/contact-us/roads-and-transport>

Location Details

Question	Answer
Street Name(s)	
Specific location	

Main contact details

Question	Answer
Name	
Address (including postcode)	
Email address	
Phone number	

Description of problem

Please provide a description of the parking problem in the space below (who, what, why, where, when etc). Attach plans, photographs and other documents as necessary:

Statement of Request

Please state in the blank space below what action you would like the council to consider taking in order to resolve the problem described above. If you are requesting a permit scheme please make sure you have read and understood the [information about these schemes](#) and the sheet of [FAQs](#) on our website before submitting this form.

Details of those who support the above Statement of Request

Name	Signature	House number	Street	Postcode

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Please note: If any further sheets of paper are used please number the pages accordingly.